

Company registration number: 00209503  
Charity registration number: 0247113

# North Western Baptist Association

Annual Report and Financial Statements

for the Year Ended 31 December 2011

# North Western Baptist Association

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**North Western Baptist Association**  
**Reference and Administrative Details**

<b>Charity name</b>	North Western Baptist Association
<b>Charity registration number</b>	0247113
<b>Company registration number</b>	00209503
<b>Principal office</b>	IM Resource Centre Fleet Street Pemberton Wigan WN5 0DS
<b>Registered office</b>	IM Resource Centre Fleet Street Pemberton Wigan WN5 0DS
<b>Secretaries</b>	Mr M R Heaton (appointed 3 March 2011) Rev E A Funnell (resigned 3 March 2011)

**North Western Baptist Association**  
**Reference and Administrative Details**

**Trustees**

Rev R Booth, Moderator  
Rev P Elson, Treasurer  
Rev P Jump, Regional Minister  
Rev E A Funnell, Regional Minister  
Rev S Crawford, Regional Minister  
Rev T Crawford  
Rev J Goddard  
Rev R Preston  
Mr P Wicks  
Mr M Hulse  
Mrs S Nutter  
Mrs D Landriau  
Mr A Clunie  
Rev Dr Richard Kidd  
Rev A Taylor  
Rev N J Brighton (appointed 3 March 2011)  
Rev T H Presswood (appointed 3 March 2011)  
Rev Dr S Oxley  
Mrs L Hopkins  
Rev A Gidney  
Rev M McCaw  
Mrs D Kendrick (appointed 1 January 2012)  
Mr S Hough (appointed 1 January 2012)  
Rev F McEwan (resigned 31 December 2011)  
Rev R Parkinson (resigned 31 December 2011)  
Mrs K Spencer-Madden (resigned 31 December 2011)

**North Western Baptist Association**  
**Reference and Administrative Details**

**Bankers**

Unity Trust Bank  
Nine Brindleyplace  
Birmingham  
B1 2HB

Barclays Bank PLC  
Victoria House  
6 Market Place  
Wigan  
Lancashire  
WN1 1QS

Scottish Widows Bank  
PO Box 12757  
Morrison Street  
Edinburgh

EH3 8YJ

**Investment Advisor**

Tradition Asset Management Ltd  
East India House  
109-117 Middlesex Street  
London  
E1 7JF

**Accountants**

KM  
4-6 Grimshaw Street  
Burnley  
BB11 2AZ

**Independent Examiner**

C Cooper FCA  
St Crispin House  
St Crispin Way  
Haslingden  
Rossendale  
BB4 4PW

# **North Western Baptist Association**

## **Trustees' Report**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

The Company is governed by Memorandum and Articles of Association dated 6th November 1925 as amended by Special Resolutions dated 20th September 1997 and 16th November 2001.

#### **Structure**

The Association is divided into nine geographic areas with nine elected Network Ministers to sit on the Council, together with individuals elected by member churches of NWBA. Co-opted and resource facilitators can make the number to equal two members from each geographic area. In addition the Council consists of; The Moderator, The Regional Ministers, The Company Secretary, The Treasurer and The Home Mission Treasurer and up to two representatives of Northern Baptist College.

The Council is appointed for a three year term of office.

Further sub committees are appointed when and if required by Council for specific purposes.

#### **Risk Assessment**

The Trustees have introduced a risk management process to assess business risks and implement systems to mitigate these risks.

The procedures will be periodically reviewed to ensure that they still meet the needs of the Charity.

### **OBJECTS**

The objects of the charity as set out in its Memorandum of Association are:

"The advancement of the Christian religion especially by the means of and in accordance with the principles of the Baptist denomination as set out for the time being in the Declaration of Principle of the Baptist Union of Great Britain".

#### **Public benefit**

The Trustees have had regard to the Charity Commission's guidance on public benefit in carrying out the activities of the charity.

### **OBJECTIVES and ACTIVITIES**

#### **Key Objectives for 2011**

##### **Reduce financial deficits and promote Home Mission giving**

The Association has continued to work towards a balanced budget. However significant discussions at a national level about the future funding of Associations have made it very difficult to anticipate the future. Council agreed in the light of this to postpone any major review of finance, until this could incorporate anticipated changes in BUGB funding structures. Association representatives have participated fully in the national Home Mission funding working group, and a poster campaign has been launched to further promote the £5 per person per month vision. A text giving facility has also been established. There has been a continued increase in Home Mission giving.

## **North Western Baptist Association**

### **Trustees' Report**

#### **Develop web resources for outreach and church life**

A series of reflections on current issues has been mailed regularly to ministers. These have generally been well received. Significant progress has been made on developing a website which outlines key Christian beliefs which can link into local church websites. The first phase of transferring NWBA site to a dynamic facility was completed. Basic design for a Youth Website has been completed. Initially technical problems prevented this going live, this is expected to be functioning in early 2012.

#### **Promote an intentional ministry of prayer**

Some steps have been taken towards this by including prayer resources in regular minister e-mailings. Conversion of the website to a dynamic driven site should enable this to be further developed in 2012.

NWBA has also played a key role in the development of “Merseypray” through its membership of Liverpool and District Free Church council. We have also played an active role in the development of pray Wirral. Through participation in the Joint Baptist Consultative Committee for Wales, a growing vision for Baptists in Wales coming together to pray has also been implemented. This included national calls to prayer on St David’s Day in 2010 and 2011. Consideration might be given to whether similar opportunities to work ecumenically might be developed in other key locations (e.g. Lancs, Greater Manchester etc.)

#### **To promote and explore the theme “Generosity and Grace” to encourage churches to reflect on their shared values and ethos**

This remained a key focus throughout the year, being the key theme at both Forum meetings. A good deal of positive feedback was received from churches – though there is no tangible means of measuring the effectiveness of such initiatives.

#### **To consider plans for 2012, which will mark the 10th anniversary of the formation of NWBA in its present structure. We hope to combine this with the visit of Chris Duffet as BUGB president and explore how a specific focus on evangelism might be developed.**

It was decided that a commemoration event as such would not be appropriate. However the theme “Down to Earth” developed from an original evangelism promotion. An introductory resource was produced in the final quarter of 2011 and this was planned as the key theme for the 2012 Ministers’ Conference. It is anticipated that this will be further developed through 2012. A series of further resources to be offered around a “Roadshow” format have been scoped and will be further developed in early 2012.

#### **Down to Earth**

To develop a series of Roadshow presentations for use in the first half of 2012

To plan and produce a series of regular updates promoting the vision for Down to Earth

To firm up plans for presidential visit in 2013

To review the impact of the programme in the first half of 2012, and consider its development beyond that date.

To work with NBLC to see how existing and potential new learning resources can facilitate this broader vision.

#### **Development of intentional prayer ministry**

To continue participation in existing partnership projects and consider how similar or complementary initiatives might be developed elsewhere

To continue to offer regular updates around key issues and events.

To explore the increased use of the website as a means of communicating prayer needs and opportunities

## **North Western Baptist Association**

### **Trustees' Report**

To explore the feasibility of promoting and resourcing a monthly “prayer for NWBA” feature within local church services.

#### **Finance and Organisation**

To develop and consolidate the role of Mark Heaton as Company Secretary

To continue to promote the £5 per month scheme with themed poster sets, downloadable standing order forms, and explore on-line giving.

To participate in BUGB “just imagine if” programme

To participate in BUGB Futures Project and seek to implement outcomes as appropriate

To aim towards a balanced budget by the end of 2012

#### **Youth Review**

To continue to offer safeguarding training in line with current BUGB guidelines

To develop networking evenings for volunteer youth and children’s workers

To continue working ecumenically to offer training and events

To arrange and facilitate the annual Youth Weekend at Quinta Hall

#### **Women as leaders**

To arrange and facilitate a day retreat for women leaders in and beyond the church

To develop and on-going strategy in the light of the initial event

#### **Church life**

We are conscious that a changing financial climate and other factors, are affecting the viability of some of our inherited patterns of ministry, church life and organisation. We perceive a need and opportunity to work with churches to explore alternative models and approaches.

#### **Communication**

Throughout 2011, NWBA successfully worked in partnership with the Baptist Times to produce and distribute a regular news supplement throughout the Association. The closure of BT has brought this to an end. A key priority for 2012 will be to consider the implications of this, whether and how any appropriate replacement should be developed.

#### **FINANCIAL REVIEW**

The Charity's main sources of annual recurring income on Unrestricted Funds are the grants from the Baptist Union, Home Mission refund and investment income.

The levels of Baptist Union grants are determined annually and may not remain at present levels, and the Home Mission refund is based on the Home Mission giving received from the churches of the Association in the previous year. The Association therefore keeps under constant review the relationship between its annual recurring income and its likely level of expenditure in the future.



## **North Western Baptist Association**

### **Trustees' Report**

#### **Unrestricted funds**

The Charity's unrestricted reserve consists of a general fund and five designated funds, which at the year end amounted to £1,012,249 (2010 £942,915) and which the Trustees have allocated as follows:

Property	348,275
Loans	200,000
One years running costs	200,000
East Lancashire fund	100,000
General fund	163,974

The Association property is used as follows:

Investment purposes 145,000

Programme related 203,275

East Lancashire Fund

A grant was given of £100,000 from the Baptist Union of Great Britain. The trustees have designated this as a fund to support strategic mission in East Lancashire.

#### **Restricted funds**

There are two restricted funds:

Ministerial Emergency Fund:

This represents donations given to enable study grants and financial support for ministers in need. Grants given in the year amounted to £510.

Merseyside Fund

A donation was given of £80,000 from the Sale proceeds of Cornerstone Baptist Church for work in Merseyside. The income has been used to offset costs of the Melling project.

#### **Investment Powers and Restrictions**

The Association uses the services of an investment manager for both Association and Church investments. The policy is to maximise return on investment within a secure base, on a sound ethical platform.

#### **Investment performance achieved against investment objectives set**

NWBA seeks to gain appropriate returns on investments within the following criteria:

Financial and equity investments should be made within an ethical framework;

Where possible capital investments, particularly housing stock should be useable to further the mission purposes of the Association

The investment performance achieved against the objectives set was considered satisfactory.

# **North Western Baptist Association**

## **Trustees' Report**

### **Grants policy**

The Association does not normally give grants to outside bodies or members churches. We may in exceptional circumstances offer support funding for activities which are agreed by Forum as "Strategic Mission projects". Funding is also given with the approval of council to member churches in emergency situations. Wherever possible we seek to do this on a loan basis.

At the year end, loans outstanding amounted to £94,543. The Trustees have designated a maximum of £200,000 for such loans. This leaves over £100,000 available as at the balance sheet date.

### **FUNDS HELD AS CUSTODIAN TRUSTEE**

The NWBA is a Custodian Trustee for many churches in its membership. It holds property, stocks and shares and bank accounts in its position as trustee. Deeds to properties are held with the Baptist Union Corporation, other assets are held separately from Association own assets.

### **Small company provisions**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 6 March 2012 and signed on its behalf by:

.....

Rev P Elson  
Trustee

## **Independent Examiner's Report to the Trustees of North Western Baptist Association**

I report on the accounts of the company for the year ended 31 December 2011, which are set out on pages 10 to 24.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
C Cooper FCA  
Independent Examiner

1 June 2012

St Crispin House  
St Crispin Way  
Haslingden  
Rossendale  
BB4 4PW

## North Western Baptist Association

### Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses) for the Year Ended 31 December 2011

	Unrestricted Funds	Restricted Funds	Total Funds 2011	Total Funds 2010
Note	£	£	£	£
<b>Incoming resources</b>				
Incoming resources from generated funds				
Voluntary income	2	259,051	80,513	339,564
Investment income	4	10,085	7	10,092
Incoming resources from charitable activities				
	5	14,505	-	14,505
Other incoming resources	6	1,236	-	1,236
Total incoming resources		<u>284,877</u>	<u>80,520</u>	<u>365,397</u>
<b>Resources expended</b>				
Costs of generating funds				
Investment management costs	7,8	5,016	-	5,016
Charitable activities	8	189,667	510	190,177
Governance costs	10,8	9,150	-	9,150
Total resources expended		<u>203,833</u>	<u>510</u>	<u>204,343</u>
Net income/(expenditure) before other recognised gains and losses		81,044	80,010	161,054
<b>Other recognised gains/losses</b>				
Unrealised gains/(losses) on revaluation of investment assets		(12,373)	-	(12,373)
Realised gains/(losses) on disposal of investment assets		<u>663</u>	<u>-</u>	<u>663</u>
Net movements in funds		69,334	80,010	149,344
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>942,915</u>	<u>6,850</u>	<u>949,765</u>
Total funds carried forward		<u>1,012,249</u>	<u>86,860</u>	<u>1,099,109</u>

The notes on pages 12 to 24 form an integral part of these financial statements.

**North Western Baptist Association (Registration number: 00209503)**

**Balance Sheet as at 31 December 2011**

		2011		2010	
	Note	£	£	£	£
<b>Fixed assets</b>					
Investments	14		521,434		535,192
Programme related investments	14		297,818		346,247
<b>Current assets</b>					
Debtors	15	106,769		9,681	
Cash at bank and in hand		<u>182,964</u>		<u>61,246</u>	
			289,733		70,927
<b>Creditors: Amounts falling due within one year</b>					
	16	<u>(9,876)</u>		<u>(2,601)</u>	
<b>Net current assets</b>			<u>279,857</u>		<u>68,326</u>
<b>Net assets</b>			<u><u>1,099,109</u></u>		<u><u>949,765</u></u>
<b>The funds of the charity:</b>					
<b>Restricted funds</b>			86,860		6,850
<b>Unrestricted funds</b>					
Unrestricted income funds			<u>1,012,249</u>		<u>942,915</u>
<b>Total charity funds</b>			<u><u>1,099,109</u></u>		<u><u>949,765</u></u>

For the financial year ended 31 December 2011, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 6 March 2012 and signed on its behalf by:

.....

Rev P Elson  
Trustee

The notes on pages 12 to 24 form an integral part of these financial statements.

## **North Western Baptist Association**

### **Notes to the Financial Statements for the Year Ended 31 December 2011**

#### **1 Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets, and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008 ) and the Companies Act 2006.

##### **Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes.

Further details of each fund are disclosed in note 20.

##### **Incoming resources**

Voluntary income including donations, legacies and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

##### **Resources expended**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are investment management fees.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grants payable are payments made to third parties in the furtherance of the charitable objectives. Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specific service or output.

Grants payable without performance conditions are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

## North Western Baptist Association

### Notes to the Financial Statements for the Year Ended 31 December 2011

..... *continued*

#### **Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Investment properties**

Certain of the charity's properties are held for long-term investment. Investment properties are accounted for in accordance with FRSSE, as follows:

No depreciation is provided in respect of investment properties and they are revalued annually. The surplus or deficit on revaluation is transferred to the revaluation reserve unless a deficit below original cost, or its reversal, on an individual investment property is expected to be permanent, in which case it is recognised in the statement of financial activities account for the year.

This treatment as regards the charity's investment properties may be a departure from the requirements of the Companies Act concerning the depreciation of fixed assets. However, these properties are not held for consumption but for investment and the trustees consider that systematic annual depreciation would be inappropriate. The accounting policy adopted is therefore necessary for the financial statements to give a true and fair view. Depreciation or amortisation is only one of many factors reflected in the annual valuation and the amount which might otherwise have been shown cannot be separately identified or quantified.

#### **Investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the statement of financial activities based on the market value at the year end.

Programme related investments are made in furtherance of the charity's objects and any investment return is secondary to the charitable purpose supported by the investment. Such investments are included at their cost. Any loss or impairment arising from such investments is charged as part of charitable activities within the statement of financial activities.

#### **Operating leases**

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

**North Western Baptist Association**

**Notes to the Financial Statements for the Year Ended 31 December 2011**

..... *continued*

**Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.



## North Western Baptist Association

### Notes to the Financial Statements for the Year Ended 31 December 2011

..... continued

#### 2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
<b>Donations and legacies</b>				
Donations	14,927	80,513	95,440	12,446
Reyner Trust	2,750	-	2,750	-
	<u>17,677</u>	<u>80,513</u>	<u>98,190</u>	<u>12,446</u>
<b>Grants</b>				
Baptist Union of Great Britain	237,513	-	237,513	132,761
<b>Other voluntary income</b>				
Resource activities/sundry income	3,861	-	3,861	1,418
	<u>259,051</u>	<u>80,513</u>	<u>339,564</u>	<u>146,625</u>

#### 3 Grants receivable

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
BUGB	128,882	-	128,882	20,400
Home Mission re Melling project	5,775	-	5,775	9,913
Home Mission - Core funding	48,600	-	48,600	54,960
Home Mission - Giving refund	54,256	-	54,256	47,488
	<u>237,513</u>	<u>-</u>	<u>237,513</u>	<u>132,761</u>

#### 4 Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Income from investment properties	1,885	-	1,885	2,331
Income from listed investments	2,488	-	2,488	6,698
Income from other unlisted investments	200	-	200	166
Bank interest receivable	2,111	7	2,118	(1,288)
Loan interest received	3,401	-	3,401	4,635
	<u>10,085</u>	<u>7</u>	<u>10,092</u>	<u>12,542</u>

**North Western Baptist Association**

**Notes to the Financial Statements for the Year Ended 31 December 2011**

..... *continued*

**5 Incoming resources from charitable activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2011 £</b>	<b>Total Funds 2010 £</b>
<b>Mission and evangelism</b>				
Youth activities	7,295	-	7,295	6,228
Ministers Conference	7,210	-	7,210	5,243
	<u>14,505</u>	<u>-</u>	<u>14,505</u>	<u>11,471</u>

**6 Other incoming resources**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2011 £</b>	<b>Total Funds 2010 £</b>
Share of income from the Boden Trust	1,236	-	1,236	2,926

**7 Investment management costs**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2011 £</b>	<b>Total Funds 2010 £</b>
Investment management fees	4,780	-	4,780	3,863
Investment property management costs	236	-	236	3,104
	<u>5,016</u>	<u>-</u>	<u>5,016</u>	<u>6,967</u>

**North Western Baptist Association**  
**Notes to the Financial Statements for the Year Ended 31 December 2011**

**8 Total resources expended**

	Investment income	Mission and evangelism	Grants	Governance	Total
	£	£	£	£	£
<b>Direct costs</b>					
Ministerial Emergency fund	-	-	510	-	510
Investment management fees	4,780	-	-	-	4,780
Investment property management costs	236	-	-	-	236
Employment costs	-	107,042	-	-	107,042
Rent	-	24,685	-	-	24,685
Insurance and telephone	-	2,567	-	-	2,567
Other office expenses	-	10,137	-	-	10,137
Printing, postage and stationery	-	3,109	-	-	3,109
Subscriptions	-	5,645	-	-	5,645
Impact weekend expenses	-	4,979	-	-	4,979
Network Ministers' expenses	-	750	-	-	750
Staff training	-	6,827	-	-	6,827
Sundry expenses	-	2,261	-	-	2,261
Conference expenses	-	9,190	-	-	9,190
Travel and subsistence	-	11,715	-	-	11,715
Advertising	-	760	-	-	760
Accountancy fees	-	-	-	2,550	2,550
Legal and professional fees	-	-	-	6,600	6,600
	<u>5,016</u>	<u>189,667</u>	<u>510</u>	<u>9,150</u>	<u>204,343</u>

## North Western Baptist Association

### Notes to the Financial Statements for the Year Ended 31 December 2011

#### 9 Grantmaking

	<b>Grants to institutions £</b>	<b>Grants to individuals £</b>
Grants	-	510

Grants are given out of the Ministerial Emergency Fund.

#### 10 Governance costs

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2011 £</b>	<b>Total Funds 2010 £</b>
Accountancy fees	2,550	-	2,550	4,848
Legal and professional costs	6,600	-	6,600	3,840
	9,150	-	9,150	8,688

#### 11 Trustees' remuneration and expenses

Directors salaries of £56,970 (2010 £59,018) were paid during the year. These are authorised by the Memorandum and Articles.

Housing payments of £20,305 (2010: £20,048) and travelling expenses of £11,715 (2010: £10,526) were paid to the Regional Ministers.

Members of the Ministerial Recognition Committee, Network Ministers and Treasurer received travelling expenses of £2,240.

## North Western Baptist Association

### Notes to the Financial Statements for the Year Ended 31 December 2011

..... continued

#### 12 Employees' remuneration

The average number of persons employed by the charity (excluding non-remunerated trustees) during the year, analysed by category, was as follows:

	<b>2011</b> <b>No.</b>	<b>2010</b> <b>No.</b>
Mission and evangelism	4	4
Administration	1	1
Melling project	1	1
	<u>6</u>	<u>6</u>

The aggregate payroll costs of these persons were as follows:

	<b>2011</b> <b>£</b>	<b>2010</b> <b>£</b>
Wages and salaries	87,929	93,474
Social security	6,686	7,856
Other pension costs	12,427	12,235
	<u>107,042</u>	<u>113,565</u>

#### 13 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

**North Western Baptist Association**  
**Notes to the Financial Statements for the Year Ended 31 December 2011**

**14 Investments held as fixed assets**

	<b>Investment properties £</b>	<b>Listed investments £</b>	<b>Unlisted investments £</b>	<b>Cash deposits £</b>	<b>Total commercial investments at market value £</b>	<b>Programme related investments at cost £</b>
<b>Market value/Cost</b>						
As at 1 January 2011	145,000	307,060	3,324	79,808	535,192	346,247
Revaluation	-	(12,373)	-	-	(12,373)	-
Additions	-	268,266	681	-	268,947	9,785
Disposals	-	(230,574)	-	(39,758)	(270,332)	(58,214)
As at 31 December 2011	<u>145,000</u>	<u>332,379</u>	<u>4,005</u>	<u>40,050</u>	<u>521,434</u>	<u>297,818</u>
<b>Net book value</b>						
As at 31 December 2011	<u>145,000</u>	<u>332,379</u>	<u>4,005</u>	<u>40,050</u>	<u>521,434</u>	<u>297,818</u>
As at 31 December 2010	<u>145,000</u>	<u>307,060</u>	<u>3,324</u>	<u>79,808</u>	<u>535,192</u>	<u>346,247</u>

## North Western Baptist Association

### Notes to the Financial Statements for the Year Ended 31 December 2011

All investment assets were held in the UK.

#### Listed investments

Investments having a net book value of £332,379 (2010 - £307,060) are listed on a recognised stock exchange and had a market value of £332,379 at the end of the year (2010 - £307,059).

The net book value of programme related investments includes:

	2011 £	2010 £
Loan	94,543	142,972
Property	203,275	203,275
	<u>297,818</u>	<u>346,247</u>

#### 15 Debtors

	2011 £	2010 £
Other debtors	100,000	-
Prepayments and accrued income	6,769	9,681
	<u>106,769</u>	<u>9,681</u>

#### 16 Creditors: Amounts falling due within one year

	2011 £	2010 £
Accruals and deferred income	<u>9,876</u>	<u>2,601</u>

#### 17 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

#### 18 Pension scheme

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £12,427 (2010 - £12,235).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

## North Western Baptist Association

### Notes to the Financial Statements for the Year Ended 31 December 2011

..... *continued*

The Association makes contributions to the Baptist Minister's Pension Trust Limited which provides benefits based on final pensionable pay. The assets of the scheme are held separately from those of the Association. The Association is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis and therefore, as required by FRS 17 'Retirement benefits', accounts for the scheme as if it was a defined contribution scheme. As a result, the amount charged to the Statement of Financial Activities represents contributions payable to the scheme in respect of the accounting period.

#### **19 Related parties**

##### **Controlling entity**

The Charity is under the control of the Trustees named in the Trustees Report.

##### **Related party transactions**

Transactions with Trustees:

Three Trustees receive remuneration from the Association. The remuneration is due to their employment as Regional Ministers in accordance with the Memorandum and Articles of the Association.

P Jump, Trustee, received a loan of £2,500 from the charity repayable over 2 years at 3.5% interest. The amount outstanding at 31st December was £1,194 (2010: £2,507).

Transactions with Baptist Union Great Britain (BUGB):

During the year the Association received grants from the Baptist Union Great Britain (BUGB). BUGB is funded substantially by giving from Churches throughout the Country, out of which it makes grants.



**North Western Baptist Association**  
**Notes to the Financial Statements for the Year Ended 31 December 2011**

**20 Analysis of funds**

	At 1 January 2011	Incoming resources	Resources expended	Other recognised gains/losses	At 31 December 2011
	£	£	£	£	£
<b>Designated Funds</b>					
Investment property	145,000	-	-	-	145,000
Programme related investments - property	203,275	-	-	-	203,275
Loan fund	200,000	-	-	-	200,000
One year's running costs	200,000	-	-	-	200,000
East Lancashire fund	-	100,000	-	-	100,000
	<u>748,275</u>	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>848,275</u>
<b>General Funds</b>					
General funds	<u>194,640</u>	<u>184,877</u>	<u>(203,833)</u>	<u>(11,710)</u>	<u>163,974</u>
<b>Restricted Funds</b>					
Ministerial Emergency fund	6,850	520	(510)	-	6,860
Merseyside fund	-	80,000	-	-	80,000
	<u>6,850</u>	<u>80,520</u>	<u>(510)</u>	<u>-</u>	<u>86,860</u>
	<u>949,765</u>	<u>365,397</u>	<u>(204,343)</u>	<u>(11,710)</u>	<u>1,099,109</u>

## North Western Baptist Association

### Notes to the Financial Statements for the Year Ended 31 December 2011

#### 21 Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2011	Total Funds 2010
	£	£	£	£
Investments	819,252	-	819,252	881,439
Current assets	202,873	86,860	289,733	70,927
Creditors: Amounts falling due within one year	(9,876)	-	(9,876)	(2,601)
Net assets	1,012,249	86,860	1,099,109	949,765