MINUTES OF AN EXTRAORDINARY GENERAL MEETING OF NORTH WESTERN BAPTIST ASSOCIATION

ON 16" Mouse Ju 2001

Present: 29 member present.

Chairman: DR FRANK ASHWORTH.

The Secretary...explained the purpose for which the meeting was being called and for which proper notice had been given.

The following Special Resolution was then proposed by Red David Stand and seconded by the Chair:-

That subject to the prior written approval of the Charity Commission the new Memorandum and Articles of Association in the form of the document produced to the meeting and initialled by the Chairman for the purpose of identification be, and is hereby, adopted as the Memorandum and Articles of Association of the company in substitution for the existing Memorandum and Articles of Association with effect from 1st January 2002

The Chairman then closed the Extraordinary General Meeting

Signed Nikk & Alexant

Chairman of the meeting

date 16th Herender 2001.

On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charities Act 1993 to these proposed amendments.

A27 COMPANIES HOUSE 15/02/02

P. F. Cansed 17/12/01



THE COMPANIES ACTS 1985 AND 1989 COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

MEMORANDUM OF ASSOCIATION OF

THE NORTH WESTERN BAPTIST ASSOCIATION

- 1. The Company's name is The North Western Baptist Association (and in this document it is called "the Association").
- 2. The Association's registered office is to be situated in England and Wales.
- 3. The Association's objects ("the Objects") are the advancement of the Christian religion especially by the means of and in accordance with the principles of the Baptist denomination as set out for the time being in the Declaration of Principle of The Baptist Union of Great Britain.
- 4. In furtherance of the Objects but not otherwise the Association may exercise the following powers:
 - (a) to provide suitable premises and other amenities to enable the Objects to be carried out:
 - (b) to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments, and to operate bank accounts in the name of the Association;

 On behalf of the Charity Commissioners

for England and Wales, consent is hereby given under section 64 of the Charities Act 1993 to these proposed amendments.

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- (c) to raise funds and to invite and receive contributions: provided that in raising funds the Association shall not undertake any substantial permanent trading activities and shall conform to any relevant statutory regulations;
- (d) to borrow money and give security for loans (but only in accordance with the restrictions imposed by law);
- to acquire, alter, improve and (subject to such consents as may be required by
 law) to charge or otherwise dispose of property;
- (f) subject to clauses 5 and 6 below to employ such staff as are necessary for the proper pursuit of the Objects and to make all reasonable and necessary provisions for the payment of pensions and superannuation to staff and their dependants and to provide housing for staff;
- (g) to establish administer and or support any charitable trusts, associations or institutions formed for all or any of the Objects;
- (h) to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the Objects or similar charitable purposes and to exchange information and advice with them;
- (i) to pay out of the funds of the Association the costs, charges and expenses of and incidental to the formation and registration of the Association;
- (j) to invest the moneys of the Association not immediately required for its purposes in or upon such investments, loans, securities or property as may be thought fit and provided always that any investment or use of such moneys shall be subject to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law and subject also as hereinafter provided;

On behalf of the Charity Commissioners for England and Wales,

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p. f. Commod 23/11/01

- (k) to employ investment managers and to delegate to such investment managers the power to buy and sell investments the power to employ and delegate being subject to such limitations and reporting provisos that are appropriate to the Association and are recorded in writing:
- **(l)** to carry on trade in so far as either the trade is exercised in the course of the actual carrying out of a primary object of the Association or the trade is temporary and ancillary to the carrying out of a primary object;
- (m) to accept and hold whether as bare Trustee or otherwise any property whether real or personal held on charitable trusts in furtherance of all or any of the Objects which may from time to time be conveyed transferred assigned or otherwise vested in the Association:
- (n) to acquire land or any other property or asset notwithstanding that it is held on other than exclusively charitable trusts, and to share ownership of any land, property or other asset with any other body or person:
- to insure the Council members against the costs of a successful defence to a (o) criminal prosecution brought against them as charity trustees or against personal liability incurred in respect of any act or omission which is or is alleged to be a breach of trust of breach of duty, unless the Council member concerned knew that, or was reckless whether, the act or omission was a breach of trust or breach of duty;
- to do all such other lawful things as are necessary for the achievement of the (p) On behalf of the Charity Commissioners Objects. for England and Wales,

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P. F. Comerd 23/11/01

- 5. The income and property of the Association shall be applied solely towards the promotion of the Objects and no part shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to members of the Association, (save in so far as any payment is properly applied for charitable purposes of the member churches of the Association) and no Council member shall be appointed to any office of the Association paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Association save as provided by Clause 6 hereof and save also that nothing in this document shall prevent payment in good faith by the Association:
 - (a) of reasonable and proper remuneration for any services rendered to the Association by an officer or servant of the Association who is not a Council member;
 - (b) of interest on money lent by any Council member at a reasonable and proper rate per annum not exceeding 2% less than the published base lending rate of a clearing bank to be selected by the Council;
 - (c) of fees, remuneration or other benefit in money or money's worth to any company of which a Council member may also be a member holding not more than 1/100th part of the issued capital of that company;
 - (d) of reasonable and proper rent for premises demised or let by any Council member:
 - (e) to any Council member of reasonable out-of-pocket expenses.
 - of the premium for any indemnity insurance in respect of any liabilities properly incurred in running the Association (including the costs of a successful defence to

criminal proceedings)

On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charities Act 1993 to these proposed amendments.

P.F. Coursed 23/11/01. 6. The Regional Ministers of the Association who are Council Members pursuant to Clause 15 of the Articles of Association shall be entitled to be paid such remuneration and benefits in respect of their employment by the Association as the other Council members shall from time to time decide provided always that any such person shall withdraw from that part of the meeting at which his or her appointment dismissal remuneration or other terms are discussed or decided and shall not count towards the quorum for any such meeting.

7. The liability of the members is limited.

8. Every member of the Association undertakes to contribute such amount as may be required

(not exceeding £10) to the Association's assets if the Association should be wound up while it is

a member or within one year after it ceases to be a member, for payment of the Association's

debts and liabilities contracted before it ceases to be a member, and of the costs, charges and

expenses of winding up, and for the adjustment of the rights of the contributories among

themselves.

9. If the Association is wound up or dissolved and after all its debts and liabilities have been

satisfied there remains any property it shall not be paid to or distributed among the members of

the Association, but shall be given or transferred to the Baptist Union of Great Britain upon trust

for some other Association or charities having objects similar to the Objects which prohibits the

distribution of its or their income and property to an extent at least as great as is imposed on the

Association by clause 5 above, chosen by the members of the Association at or before the time

On behalf of the Charity Commissioners

for England and Wales,

5 consent is hereby given under section 64 of the Charities Act 1993

to these proposed amendments.

1. F. Gurand 23/11/01. of dissolution and if that cannot be done then to some other charitable objects.

On behave, ever Charity Commissioners for England and est, consent is horse or given under section 64 of the Charities Act 1993 to these proposed amendments.

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We, the persons whose names and addresses are written below, wish to be formed into a

company under this Memorandum of association	
Signature, Name and Address of Subscriber	
as the appointed representative of the **Baptist Church Dated:	•
Witness to the above Signature:	
Name:	
Address:	
Occupation: Signature, Name and Address of Subscriber	
as the appointed representative of the **Baptist Church	
Dated:	• •
Witness to the above Signature:	
Name:	
Address: Occupation:	On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charities Act 1993

to these proposed amen

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The Companies Acts 1985 and 1989 Company Limited by Guarantee and not having a Share Capital

ARTICLES OF ASSOCIATION OF

THE ** BAPTIST ASSOCIATION

INTERPRETATION

1. In these Articles:

"the Act" means the Companies Act 1985 including any statutory modification or reenactment thereof for the time being in force;

"the Articles" means these Articles of Association of the Association;

"the Association" means the Company intended to be regulated by these Articles;

"clear days" in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

"the Council members" means the directors of the Association:

"executed" includes any mode of execution;

"the Memorandum" means the Memorandum of Association of the Association:

"office" means the registered office of the Association;

"the Moderator" means the person appointed in accordance with the Association's Bye Laws;

"Regional Minister(s)" means the person or persons appointed in accordance with the

Association's Bye Laws;

On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charitles Act 1993 to mese proposed amendments.

P. F. Garad 23/11/01

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a "representative" means a duly appointed member of a member church in accordance

with the Articles;

"the seal" means the common seal of the Association if it has one;

"secretary" means the secretary of the Association or any other person appointed to

perform the duties of the secretary of the Association, including a joint, assistant or

deputy secretary;

"the Treasurer" means the person appointed in accordance with the Association's Bye

Laws;

"the United Kingdom" means Great Britain and Northern Ireland.

Subject as aforesaid, words or expressions contained in these Articles shall, unless the context

requires otherwise, bear the same meaning as in the Act and words importing the masculine

gender only shall include the feminine gender.

MEMBERS

2. (1) The members of the Association shall be the Baptist Churches listed in the annex

to these Articles together with such other Baptist Churches as the Council shall

from time to time admit into membership.

(2) A member church may resign from membership of the Association by a special

resolution of its members passed at a duly constituted church meeting.

(3) A member church may be expelled from membership of the Association by a

resolution of a general meeting of the Association passed by a two thirds majority

of the representatives voting at a General Meeting.

On behalf of the Charity Commissioners

for England and Wales,

convent is hereby given under section 64 of the Charities Act 1993

to mese proposed umendments.

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GENERAL MEETINGS

3. The Association shall hold an Annual General Meeting each year in addition to any other meeting in that year, and shall specify the meetings as such in the notices calling it; and not more than fifteen months shall elapse between the date of one Annual General Meeting of the Association and that of the next: Provided that so long as the Association holds its first Annual General Meeting within eighteen months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The Annual General Meeting shall be held at such times and places as the Council shall appoint. All general meetings, other than Annual General Meetings shall be called Extraordinary General Meetings and shall be held at such times and places as the Board of Trustee shall appoint.

NOTICE OF GENERAL MEETINGS

- 4. All General Meetings shall be called by at least twenty-one clear days notice. The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an Annual General Meeting, shall specify the meeting as such.

 The notice shall be given to all the members and to the Council members.
- 5. The accidental omission to give notice of a meeting to, or the non receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

PROCEEDINGS AT GENERAL MEETINGS

6. No business shall be transacted at any meeting unless a quorum is present. Twenty

On behalf of the Charity Commissioners
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persons entitled to vote upon the business to be transacted, or one tenth of the total number of persons which the member churches from time to time could appoint as their representatives, whichever is the greater, shall constitute a quorum.

- 7. If a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the Council may determine.
- 8. The Moderator of the Council or in his absence some other Council member nominated by the Council shall preside as Moderator of the meeting, but if neither the Moderator nor such other Council member (if any) be present within fifteen minutes after the time appointed for holding the meeting and willing to act, the representatives present shall elect one of their number to be Moderator.
- 9. The Moderator may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had an adjournment not taken place. When a meeting is adjourned for fourteen days or more, at least seven days notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.

On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charities Act 1993 to these proposed amendments.

P.F. bourned 23/11/01. 10. A resolution put to the vote of a meeting shall be decided on a show of hands by those eligible to vote unless not fewer than ten representatives shall ask for a ballot of the representatives present at the meeting.

11. A declaration by the Moderator that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.

12. In the case of an equality of votes, whether on a show of hands or by ballot, the Moderator shall be entitled to an additional casting vote.

VOTES OF MEMBERS

- 13. 1) Each member church shall have the right to appoint two representatives (one of whom shall be the minister of the member church if one is appointed) to attend and vote at general meetings of the Association and an additional representative for every 100 members the member church shall have from time to time in excess of fifty members.
 - 2) Each representative shall have one vote.
 - 3) The representatives of a member church shall be entitled together to exercise the same powers on behalf of the member church as the member church could exercise.
- 14. No objections shall be raised to the qualification of any voter except at the meeting or

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P-F- Converd 23/11/01. adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the Moderator whose decision shall be final and conclusive.

THE COUNCIL

15. The Council shall consist of:

- 1) One or more Regional Ministers (up to a maximum of 3) appointed under the provisions of Article 18.
- 2) The Moderator appointed in accordance with the Association's Bye Laws.
- 3) The Treasurer appointed in accordance with the Association's Bye Laws.
- 4) *** members appointed in accordance with such rules and voting procedures as shall be provided by the Association's Bye Laws.
- Up to *** members co-opted by the ex officio and appointed members such co-option to be for such period or periods (not exceeding three years but with the power to renew the co-option) as the Council shall from time to time decide. This power to co-opt is to be used solely to enable the Council to be as far as possible representative of the age, sex and ethnic origin of the membership of the member churches but notwithstanding this provision no challenge or objection may be made concerning the exercise of this power of co-option.
- 16. The first Council members shall be those persons named in the statement delivered pursuant to section 10(2) of the Act, who shall be deemed to have been appointed under the Articles and shall serve until the first Annual General Meeting of the Association when the

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P. F. Convod 23/11/01 Council shall be constituted in accordance with the Articles.

OFFICERS AND STAFF OF THE ASSOCIATION

17. The Council may appoint such officers and or staff to serve the Association as it shall

from time to time think fit.

REGIONAL MINISTERS

18. The Regional Ministers of the Association shall be elected by such means and for such

periods as shall be provided by the Bye Laws of the Association.

POWERS OF COUNCIL MEMBERS

19. Subject to the provisions of the Act, the Memorandum and the Articles and to any

directions given by special resolution, the business of the Association shall be managed by the

Council which may exercise all the powers of the Association. No alteration of the

Memorandum or the Articles and no such direction shall invalidate any prior act of the Council

which would have been valid if that alteration had not been made or that direction had not been

given.

20. In addition to all powers hereby expressly conferred upon them and without detracting

from the generality of their powers under the Articles the Council shall have the following

powers, namely:

(1) to expend the funds of the Association in such manner as it shall consider most

beneficial for the achievement of the objects and to invest in the name of the On behalf of the Charity Commissioners

for England and Wates,

14 consent is hereby given under

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P. F. Gurand 23/11/01 Association such part of the funds as they may see fit and to direct the sale or transposition of any such investments and to expend the proceeds of any such sale in furtherance of the objects of the Association and

(2) to enter into contracts on behalf of the Association.

DISQUALIFICATION AND REMOVAL OF COUNCIL MEMBERS

- 21. A Council member shall cease to hold office if he or she:
 - (1) ceases to be a Council member by virtue of any provision in the Act or is disqualified from acting as a Council member by virtue of section 72 of the Charities Act 1993 (or any statutory re-enactment of modification of that provision);
 - (2) becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;
 - (3) resigns his or her office by notice to the Association (but only if at least two Council members will remain in office when the notice of resignation is to take effect); or
 - (4) is absent without the permission of the Council from all their meetings held within a period of twelve months and the Council resolves that his or her office be vacated.

COUNCIL MEMBERS' EXPENSES

22. The Council members may be paid all reasonable travelling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of the Council or

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P. K. Garand 23/11/01 · committees of the Council members or general meetings or otherwise in connection with the

discharge of their duties, but shall otherwise be paid no remuneration.

23. Except to the extent permitted by clauses 5 and 6 of the Memorandum, no Council

member shall take or hold any interest in property belonging to the Association or receive

remuneration or be interested otherwise than as a Council member in any other contract to which

the Association is a party.

PROCEEDINGS OF COUNCIL MEMBERS

24. Subject to the provisions of the Articles, the Council may regulate its proceedings as it

thinks fit. Five Council members may, and the secretary at the request of a Council member

shall, call a meeting of the Council. It shall not be necessary to give notice of a meeting to a

Council member who is absent from the United Kingdom. Questions arising at a meeting shall

be decided by a majority of votes. In the case of an equality of votes, the Moderator shall have

a second or casting vote.

25. The quorum for the transaction of the business of the Council may be fixed by the

Council members but shall not be less than one third of their number.

26. The Council may act notwithstanding any vacancies in their number, but, if the number

of Council members is less than the number fixed as the quorum, the continuing Council

members or Council member may act only for the purpose of filling vacancies or of calling a

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general meeting.

On behalf of the Charity Commissioners for England and Wales,

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P. F. Cornerd 23/4/01

- 27. Unless the Moderator is unwilling to do so, the Moderator so appointed shall preside at every meeting of the Council at which he or she is present. But if there is no Council member holding that office, or if the Council member holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the Council members present may appoint one of their number to be the Moderator of the meeting.
- 28. The Council may appoint one or more committees consisting of three or more Council members and such other persons as the Council shall from time to time decide for the performance of any function or duty which in the opinion of the Council would be more conveniently undertaken or carried out by such executive or committees provided that all acts and proceedings of any such executive or committees shall be fully reported to the Council.
- 29. All acts done by a meeting of the Council committees of the Council, shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any Council member or other or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had been entitled to vote.
- 30. A resolution in writing, signed by all the Council members entitled to receive notice of a meeting of Council or a committee of the Council, shall be as valid and effective as if it had been passed at a meeting of Council or (as the case may be) at a committee of the Council duly convened and held. Such a resolution may consist of several documents in the same form, each

On behalf of the Charity Commissioners for England and Wales, 17 consent is hereby given under section 64 of the Charities Act 1993 to case proposed amondments.

> P. F. Gurand 23/11/01

signed by one or more the members of the Council or (as the case may be) of a committee.

31. Any bank account in which any part of the assets of the Association is deposited shall be

operated by the Council and shall indicate the name of the Association.

SECRETARY

32. Subject to the provisions of the Act, the secretary shall be appointed by the Council

for such term, at such remuneration (if not a Council member) and upon such conditions as

the Council may think fit; and any secretary so appointed may be removed by the Council.

MINUTES

33. The Council shall keep minutes in books kept for the purpose of all proceedings at

meetings of the Association and of the Council and of committees including the names of the

persons present at each such meeting.

THE SEAL

34. The seal (if the Association shall adopt one) shall only be used by the authority of the

Council. The Council may determine who shall sign any instrument to which the seal is affixed

and unless otherwise so determined it shall be signed by a Council member and by the secretary

or by a second Council member.

ACCOUNTS

35. Accounts shall be prepared in accordance with the provisions of Part VII of the Act.

On behalf of the Charity Commissioners

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8 consent is hereby given under

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P. F. Garrend 23/11/01

ANNUAL REPORT

36. The Council shall comply with its obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual return and its transmission to the Charity Commissioners.

NOTICES

- 37. Any notices to be given to or by any person pursuant to the Articles shall be in writing.
- 38. The Association may give any notice to a member or by sending it by post in a prepaid envelope addressed to the secretary for the time being of the member church or there being presently no secretary appointed then to such other officer or person representing the church as may be appropriate.
- 39. A member church present by a representative or representatives at any meeting of the Association shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called.
- 40. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted.

On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charities and 1993 to these proposed amendments.

P. F. Carrord 23/11/01.

INDEMNITY

41. Subject to the provisions of the Act every Council member or other officer or auditor of the Association shall be indemnified out of the assets of the Association against any liability incurred by him or her in that capacity in defending any proceedings, whether civil or criminal, in which judgement is given in his or her favour or in which he or she is acquitted or in connection with any application in which relief is granted to him or her by the Court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Association.

BYE LAWS

- 42. (1) The Association may by resolution of a General Meeting of the Association and until such resolution the Council may from time to time make such Bye Laws as it may deem necessary or expedient or convenient for the proper conduct and management of the Association and for
 - (i) the appointment of Regional Ministers;
 - (ii) the appointment of the Moderator, Vice-Moderator, Secretary and Treasurer;
 - (iii) the procedure at General Meetings and meetings of the Council and committees of the Council in so far as such procedure is not regulated by the Articles and
 - (iv) generally, all such matters as are commonly the subject matter of company rules.
 - (2) The Association in General Meeting shall have power to alter, add to or repeal

 On behalf of the Charity Commissioners

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to take proposed amendments.

1-t- Comend 23/11/01 the rules or Bye Laws and the Council shall adopt such means as it thinks sufficient to bring to the notice of members of the Association all such rules or Bye Laws, which shall be binding on all members of the Association provided that no rule or Bye Law shall be inconsistent with, or shall affect or repeal anything contained in the Memorandum or the Articles.

On behalf of the Charity Commissioners for England and Wales, conservis hereby given under supported at the Charities Act 1993

P. F. Canad 23/11/01.

Signature, Name and Address of Subscriber	
as the appointed representative of the **Baptist Chur	rch
Dated:	
Witness to the above Signature:	
Name:	
Address:	
Occupation	
as the appointed representative of the **Baptist Chu	rch
Dated:	
Witness to the above Signature:	
Name:	
Address:	
Occupation	On behalf of the Charity Commissioners

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On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charities Act 1993 to these proposed amendments.

P.L. Cared 23/4/01.

ANNEX TO

The Articles of Association

of*******Baptist Association

List of original member churches of the Association

ref: BU/Regional Associations/M&A revised 8.3.01

On behalf of the Charity Commissioners for England and Wales, consent is hereby given under section 64 of the Charities Act 1993 to these proposed amendments.

P. V. Coursed