

Rachel Tole

Rachel is the Loan Fund Officer so is the person to contact if your church would like a loan from us. She is also the BUGB Data Protection and Database Officer.

Telephone: 01235 517742
Email: rtole@baptist.org.uk

Sally Spicer

Sally is the Legal and Operations Administrator, and is an experienced legal secretary.

Telephone: 01235 517747
Email: sspicer@baptist.org.uk
(Wednesday to Friday)

Jenny Evans

Jenny is the Legal Services Administrator and is an experienced legal secretary.

Telephone: 01235 517745
Email: jevans@baptist.org.uk
(Monday to Thursday)

Denise Moore

Denise is the Database Administrator, who updates the database with changes relating to Church Secretaries, Church Treasurers, Home Mission Representatives and DBS Verifiers.

Telephone: 01235 517740
Email: dmoore@baptist.org.uk
(Monday from home; Tuesday, Wednesday, Thursday and Friday in the office)

BUC GUIDELINES

Please visit the BUGB website to download our guideline leaflets on a range of subjects. These include: Church premises, Manses, Listed Buildings, Employment, Constitutions and many more.

www.baptist.org.uk/bucguidelines



Introducing the Baptist Union Corporation



Baptist Union Corporation Limited
Registered Address: Baptist House, 129 Broadway, Didcot OX11 8RT
Registered Company No: 00032743
Registered Charity No: 249635

For many years the North Western Baptist Association has undertaken legal and property work for the Baptist churches in the north west, and has acted as Property/Holding Trustee for church properties.

As part of a restructuring programme within the Baptist Union nationally, the legal and property work for our churches is now being passed to the Baptist Union Corporation. From 1st January 2017 the Baptist Union Corporation will act on our churches behalf on all legal, property, charity and trust matters, and will be your main point of contact for any questions or issues that arise in these areas. The Baptist Union Corporation team are knowledgeable and approachable, and are happy to be contacted by email or phone to give help and advice.

The local professional advisers here in the north west who have previously served our churches will continue to be used by the Baptist Union Corporation Team. Fiona Bruce Solicitors LLP in Warrington will continue to act as solicitors, and the Buildings Advisory Committee will continue to act as property advisors. They have both built up a lot of local knowledge about our churches in the north west, and are known to many of you already. They will simply be instructed by the BUC rather than NWBA in future.

North Western Baptist Association will continue to support our churches in ministry and mission, as before. The appointment of the Baptist Union Corporation only affects matters which are legal, property, charity or trust-related.

We are delighted to introduce to you the Baptist Union Corporation team. This leaflet gives you information about who's on the team, their areas of expertise, and how to contact them.

Staff within the Baptist Union Corporation work together as a team and are part of the Legal and Operations Team for the Baptist Union.

Although individuals have areas of responsibility and specialist knowledge, they all know about Baptist churches and their legal and property problems.

Caroline Sanderson



Caroline is the Legal Services Manager for the Baptist Union. She is a non-practising Solicitor.

Caroline deals with a variety of enquiries from churches and Associations, as well as providing in-house legal support. To BUGB Specialist Teams. Caroline handles trust and property matters and charity issues and works closely with the BUC Solicitors. She deals with matters relating to LEPs and carries out trainings for Associations and Churches.

Her legal experience and knowledge of Baptist churches helps her to work with churches towards finding clear and practical solutions to their problems. Caroline is looking forward to working with the team in the North Western Baptist Association and the local churches.

Telephone No: 01235 517746

Email: csanderson@baptist.org.uk

(Monday, Tuesday, Thursday, Friday 9.15–14.45, Wednesday working from home).

Steve Wing



Steve joined the Baptist Union Corporation Team from a banking background but he also has experience of dealing with property transactions and title documents as well as answering general questions. Steve is the Operations Manager and is also

Secretary to the Listed Buildings Advisory Committee.

Telephone No: 01235 517754

Email: swing@baptist.org.uk

Peter Evans

Peter is the Legal and Property Officer. He is a non-practising solicitor and can provide help with property related issues as well as general legal matters.

Telephone No: 01235 517704

**Email: pevans@baptist.org.uk
(Tuesday to Friday)**

Justine Higgin

Justine is the Legal and Charities Officer. She has a legal background and can help with questions particularly when they relate to general legal matters, charity law and governance.

Telephone No: 01235 517744

**Email: jhiggin@baptist.org.uk
(Part Time Term Time—Tuesday, Thursday, Friday 9.00 to 14.30)**