



**Impact Activities Weekend
Booking Form
12th – 14th October 2018**

Please return this form with a £40.00 NON- REFUNDABLE deposit per person. Cheques should be made payable to North Western Baptist Association or bank transfers can be made Using the following details: Account # 20246488 Sort Code 60-88-01 Cost: £85 per person.

Church _____

Youth Leader _____

Home Address _____

Telephone _____

Email _____

Please tick if you would like us to notify you of future activities

Each group needs to have at least 2 Youth Leaders with them.

YOUTH LEADERS MUST BE OVER 18 YEARS OF AGE

If you are bringing a mixed group, please try to ensure you have a male and female leader)

Name of Youth Leader	Male / Female	Date of Birth	Deposit Enclosed Yes / No

Name of Young Person	Male / Female	Date of Birth	Age at 12/10/18	Deposit Enclosed Yes / No

Please add additional lines to this table if you require space for more young people

Please return by post to Ali Hirst, NWBA Resource Centre, Fleet Street, Wigan WN5 0DS

Bookings: Terms & Conditions

Places are allocated on a first come, first served basis with a £40 NON- REFUNDABLE deposit.

The total cost is £85. Final booking date 31st July 2018

Cancellation must be made in writing and is only effective on the date received. If cancellations are made after 31st July 2018, the full amount will be payable. Places cannot be held without the deposit. We apologise for having to introduce these conditions, but activities and accommodation must be paid for in advance and Quinta and our activity provider, Venture Out charge the above rates for cancellation of places.

If any of your young people have additional needs, please let us know as early as possible so that we can work with Quinta and our activity provider to ensure relevant provision is put in place.

Impact Flyer	Please download from NWBA Website www.nwba.org.uk
Group Booking Form	Please download from NWBA website – to be completed by Church Youth Leader and returned by email / post by 31 st July 2018.
Adult Health Form	Please download from NWBA website – to be completed by each Youth Leader attending Impact Weekend and returned by post (original signature required) by Friday 14 th September 2018 at the latest
Yth Leader Agreement	Please download from NWBA website – to be completed by each Youth Leader, countersigned by Minister / Church Secretary and returned by post (original signature required) by Friday 14 th September 2018 at the latest
YP Parental Consent	Please download from NWBA website – to be completed for each young person attending the Impact Weekend by Parent / Guardian and returned by post (original signature required) by Friday 14 th September 2018 at the latest
Activity Choices	Please download from NWBA website – one copy to be completed for the whole group and returned by email / post by 31 st July 2018 at the latest

Data Protection Statement

Under Data Protection legislation the Charity Trustees of the North Western Baptist Association are the Data Controller and can be contacted by ringing 01942 221595 or emailing dataprotection@nwba.org.uk

We are collecting this information to enable the NWBA to run the Impact Activities Weekend safely and ensure we can contact you.

Data Protection legislation allows us to process this information as we regard it as being in the Association's legitimate interest. If you are unable to supply the information requested then we will be unable to accept your application to attend the weekend.

The information you supply will be held in paper form in a folder which will be kept in a securely locked cupboard in the Association office. Information will also be stored electronically on the Association Sharepoint which is password protected and accessed only by the NWBA Team. This information may be shared with the Impact Team as appropriate for the sole purpose of running this event.

We will destroy data in accordance with NWBA's Data Retention Policy. If you have ticked the box asking us to keep you informed about future activities we will retain your details for the sole purpose of notifying you of such events. We will NOT pass on this information to anyone else. You have the right to ask to be removed from this circulation list at any time.

If you are concerned about the way your information is being handled please speak to our Data Protection Trustee. If you are still unhappy you have the right to complain to the Information Commissioners Office.

Please return by post to Ali Hirst, NWBA Resource Centre, Fleet Street, Wigan WN5 0DS